

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 149-2022**

**AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING
MEMBERSHIP IN THE ATLANTIC COUNTY MUNICIPAL JOINT
INSURANCE FUND**

WHEREAS, the CITY OF NORTHFIELD (hereinafter the "MUNICIPALITY") is a member of the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2023 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certification with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1987; and

WHEREAS, since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance

coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

This Resolution agreed to this 19th day of July by a vote of:

_____ Affirmative _____ Negative _____ Abstentions

Erland Chau, Mayor

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

CERTIFICATE OF A DESIGNATED OFFICIAL

In accordance with N.J.A.C. 5:34-2.3, I, Mary Canesi, am the designated official of the City of Northfield (hereinafter the "MUNICIPALITY"), and I am certifying to the governing body, in detail, why the Contract with the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"), meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable. The reasons are as follows:

- 1) The purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and
- 2) Insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and
- 3) It is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and
- 4) The FUND has provided comprehensive insurance coverage to member municipalities since 1987; and
- 5) Since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and
- 6) The FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and
- 7) The FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial, and Legal services; and
- 8) The FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and
- 9) As an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

- 10) The membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and
- 11) The FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and
- 12) N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and
- 13) The FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and
- 14) The coverage and services provided under the Contract with the Fund cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and
- 15) It is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services.

Signature of Designated Official:

Mary Cassi

Dated:

7/14/2022

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 150-2022**

**A RESOLUTION AUTHORIZING A CONTRACT WITH FIRST
CHOICE FIRE APPARATUS FOR THE PURCHASE OF A
“LADDER TRUCK”**

WHEREAS, the City of Northfield, pursuant to N.J.S.A. 52:34-6.2 may by resolution and without advertising for bids, purchase any goods or services from any nationally-recognized and accepted cooperative purchasing agreements; and

WHEREAS, the City of Northfield is a member of the HGACBuy Cooperative; and

WHEREAS, the City of Northfield intends to enter into HGACBuy Contract #FS12-19 with First Choice Fire Apparatus, LLC, the which shall be subject to all the condition applicable to the current cooperative contract; and

WHEREAS, that pursuant to N.J.A.C 5:30-5.5(b), the certification of available funds has been received by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Northfield that a contract for the purchase of an E-One Typhoon HR 100 Aerial Ladder Truck, for the price of \$1,290,656.00 inclusive of the pre-payment discount, be awarded to Fire Choice Fire Apparatus, LLC. Pre-payment will be made upon receipt of valid surety bond for 100% of the purchase price.

BE IT FURTHER RESOLVED that the Common Council of the City of Northfield authorizes the Purchasing Agent/Chief Financial Officer to enter into a contract with Fire choice Fire Apparatus, LLC. pursuant to all the conditions of Contract #FS12-19, and to sign the necessary agreements as the representative of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 19th day of July 2022.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 151-2022**

**TO AWARD A CONTRACT FOR INFORMATION TECHNOLOGY
UPGRADES TO OCEAN COMPUTER GROUP, INC.**

WHEREAS, on May 10, 2022, the Common Council of the City of Northfield approved Resolution No. 110-2022, authorizing the use of a Competitive Contracting process, in accordance with the terms of N.J.S.A. 40A:11-4.1(a), to solicit and evaluate proposals for Information Technology Upgrades; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1. et seq., and the regulatory provisions of N.J.A.C. 5:34-4.1, et seq., a Request for Proposal for Information Technology Upgrades for the City of Northfield was duly advertised by Mary Canesi, Municipal Clerk, on Saturday, May 14, 2022; and

WHEREAS, on Friday, June 17, 2022, one (1) proposal was received, from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747, in the amount of and

WHEREAS, Dawn Stollenwerk, Chief Financial Officer; and Mary Canesi, Business Administrator evaluated the aforesaid proposal, and have recommended to this governing body the awarding of a contract for Information Technology Upgrades to Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747, in the amount of \$81,873.06.

WHEREAS, as required by *N.J.A.C. 5:30-5.4* the Chief Financial Officer has certified that funds are available in budget account 2-01-20-100-203.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield, in the County of Atlantic, and State of New Jersey, as follows:

1. A contract pursuant to the terms and provisions of the Request for Proposal for Information Technology Upgrades for the City of Northfield is hereby awarded to Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 07747, in the amount of \$81,873.06.
2. Mayor Erland Chau, on behalf of the City of Northfield, is hereby authorized to execute any and all documents by and between the City of Northfield and Ocean Computer Group, Inc., effectuating said contract.
3. This Resolution shall take effect immediately.
4. Notice of this action shall be published in a newspaper of general circulation within the municipality within ten (10) days of this award;

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 152-2022**

**APPROVAL OF APPLICATION FOR A COIN DROP
NORTHFIELD VOLUNTEER FIRE COMPANY**

WHEREAS, Northfield Volunteer Fire Company has properly submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield for Saturday, September 24, 2022, from 9:00am – 4:00pm; and

WHEREAS, the Police Department has reviewed approved the traffic control plan; and

WHEREAS, this coin drop activity shall be subject to further and final approval by the County of Atlantic.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield on Saturday, September 24, 2022, from 9:00am – 4:00pm.

BE IT FURTHER RESOLVED, that the Coin Drop activity shall be deemed finally approved upon receipt of the County’s Resolution of Approval, to be provided by the applicant to the City of Northfield Municipal Clerk.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 153-2022**

**AUTHORIZING THE TAX COLLECTOR OF THE CITY OF
NORTHFIELD, COUNTY OF ATLANTIC TO AMEND THE GRACE
PERIOD FOR 3RD QUARTER PROPERTY TAX PAYMENTS**

WHEREAS, pursuant to R.S. 54:4-67, on January 4, 2022, the Common Council of the City of Northfield adopted Resolution No. 17-2022, establishing a maximum grace period for property tax payments of ten (10) days from the due date, after which said payments would be considered delinquent and subject to applicable interest charges; and

WHEREAS, due to unforeseen delays, the tax rate was not received in time to meet the statutory mailing and payment due dates for the third quarter tax bills, resulting in the need to amend the grace period for the third quarter of calendar year 2022.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, that the grace period for property tax payments, for the third quarter of calendar year 2022, shall be extended to twenty-five (25) days from the date of certified mailing, in accordance with statutory requirements pursuant to N.J.S.A. 54:4-66.3d.

BE IT FURTHER RESOLVED that the maximum grace period of ten (10) days for the fourth quarter of 2022, as authorized pursuant to Resolution of Council No. 17-2022, shall remain unchanged.

BE IT FURTHER RESOLVED that interest on any payments received after the duly authorized grace periods shall be charged in accordance with the provisions set forth in Resolution of Council No.17-2022.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 154-2022**

**RESOLUTION AMENDING MEMBERS OF THE NORTHFIELD
VOLUNTEER FIRE COMPANY**

IT IS HEREBY RESOLVED that Resolution No. 116-2022 amending the members of the City of Northfield Volunteer Fire Company, adopted May 24, 2022, by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, be and is hereby amended to remove Patrick Nannola, and to appoint Steven Fisher, Jr.; and

BE IT FURTHER RESOLVED that the current list of members / titles of the City of Northfield Volunteer Fire Company as of May 10, 2022 shall be memorialized as follows:

Badger, Cindy	Carey, Louis (<i>Lieutenant</i>)
Chau, Erland	Clark, Ryan
Cummings, Bruce Jr.	Cummings, Bruce (<i>Chief</i>)
Fisher, Steven Jr.	Flaherty, Brian (Captain)
Foltz, Brad	Gillman, Harrison
Gitsas, Adam	Goodman, Scott (Deputy Chief)
Hackett, Edward	Hickey, Daniel
Joo, Timothy	Kerlin, Kirk
Kirby, Joshua (<i>Lieutenant</i>)	Lamaina, Ethan
Leeds, Bill	Leeds, Cole
Leeds, Robert	Lichtenberger, Lee
Martinelli, Henry	Morey, Donald Michael
Morey, Kevin	Morey, Thomas
Nehl, Michael Tyler	Ordille, John
Pendlebury, John	Pepek, Martin
Schaech, Charles	Shenkus, Eric (<i>Assistant Chief</i>)
Sullivan, John III (<i>Lieutenant</i>)	Swartz, Robert
Wallace, Michael (<i>Safety Officer</i>)	

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 155-2022**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Stephen Malia has properly submitted an Application for Use of Facilities requesting use of the Football Field, Practice Field, and surrounding buildings (snack bar, restrooms, and tower) from August 1, 2022 through December 31, 2022, Monday – Friday from 5pm until 9pm for practices and Saturdays and Sundays from 9am until 10pm for games; and

WHEREAS, Mr. Stephen Malia has presented this request on behalf of Family Association of Northfield.

WHEREAS, said approval requires the use of lights during some hours of play where it may be needed and fees shall be paid in accordance with Chapter 250 of the Municipal Code; and

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Stephen Malia is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED, that all football facilities are presently open to the public, however, the decision to open and or close the football facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk



CITY OF NORTHFIELD
Application for Use of Facilities
(Other than Use of Birch Grove Park Center)

Name and Address of Organization: Family Association of Northfield (FAN)
PO Box 723 Northfield NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: FAN runs football, cheer & basketball programs for the youth of Northfield (Grades K-8). Our purpose is to provide a safe and positive environment to allow the children of Northfield to develop their athletic skills and personal growth through sports

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ 100-130 per: Person Day Season (other)

Name of Applicant / Responsible Party: Stephen Malia Title/Affiliation President

Home Address: 106 Julie Drive Northfield NJ 08225

Telephone: (H) _____ (C) [REDACTED] (W) _____

Name and Location of Facility(ies) Being Requested: Football Field, football practice field, limited baseball outfield (cheer practice/game day warm up) and surrounding buildings (snack bar, bathrooms, tower)

For the Following Purpose: 2022 Northfield Cardinals Football & Cheer Season

on the Following Date(s): 8/1/22-12/1/22 available all days (Practice Mon-Fri -Games Sat or Sun - scheduled pending

Specify Hours of Use: From: M-F 5pm/SS 9am To: M-F 9pm/SS 10pm Are Field Lights Requested *? Yes

*If Yes, Provide Dates / Times for Requested Light Use: M-F Dusk to PM, Will have 1 Saturday night game - schedule still pending.

**LIGHT USE FEE APPLIES, IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*

of Participants per Date: 200 # of Participants who are Northfield Residents: 200

Will Juveniles be Present? Yes No If Yes, What Ages? 6-14

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Stephen J Malia Digitally signed by Stephen J Malia
DN: cn=Stephen J Malia, o=CITY OF NORTHFIELD, ou=City of Northfield, email=smalia@northfieldnj.gov, c=US
Date: 2022.07.13 11:51:04 -0400 DATE: 7/13/22

Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 156-2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
NORTHFIELD, COUNTY OF ATLANTIC, NEW JERSEY,
AUTHORIZING A REFERENDUM BALLOT QUESTION REGARDING
THE RETAIL SALE OF CANNABIS**

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, N.J.S.A. 19:37-1 allows the governing body to ascertain the sentiment of local voters upon a question by submission of such question to a vote of the electors in the municipality at any election held therein, by adopting at a regular meeting an ordinance or resolution requesting the County Clerk to print upon the official ballots to be used at the next general election a proposition to be formulated and expressed in concise form; provided the request shall be filed with the County Clerk not later than eighty one (81) days previous to the election.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield in the County of Atlantic, New Jersey, duly assembled in public session, that:

The Council does hereby request that the following referendum question be forwarded to the Atlantic County Clerk to be placed in the November 2022 General Election Ballot:

RETAIL CANNABIS SALE REFERENDUM

Shall the Common Council of the City of Northfield adopt an Ordinance to authorize up to three (3) Class 5 retail cannabis licenses and three (3) Class 6 cannabis delivery licenses (both license Classes as defined by the Cannabis Regulatory Commission) in an area (subject to referral to and recommendation of the Planning Board of the City of Northfield in accordance with the New Jersey Municipal Land Use Law) anticipated to be on the western end of Tilton Road, from Debora Street west to the City of Northfield’s border with Egg Harbor Township, subject to: (i) a 1000’ separation requirement from/to any church, synagogue, temple, other place used exclusively for religious worship, school, playground, park and child care facility; and (ii) the requirement/condition that

only the holders of the three (3) Class 5 retail cannabis licenses will be eligible to apply for and be approved for the three (3) Class 6 cannabis delivery licenses.

[] Yes
[] No

INTERPRETIVE STATEMENT:

The Cannabis, Regulatory, Enforcement Assistance and Marketplace Modernization Act allows, in part, the City of Northfield to decide whether or not to allow retail cannabis sales and delivery in the City of Northfield and where such retail sales may occur. The Act allows for the collection of a 2% tax on such retail sales. It is anticipated that revenues received in this regard may be used to offset the costs of City services that will reduce the tax burden on City residents. The Act currently allows cannabis to be delivered anywhere in Northfield from other communities without Northfield collecting any revenue. Allowing the retail sales on the west end of Tilton Road, a commercial district and a main corridor through the City of Northfield: (i) will allow the City of Northfield to collect the 2% revenue to be used to offset the costs of City services and the tax burden of Northfield property owners; and (ii) may help economic development and local commerce in the City of Northfield.

A “Yes” vote on this referendum question will mean that the voter desires retail sale and delivery of cannabis in designated areas within the City of Northfield.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Atlantic County Clerk is hereby requested to print the above Referendum and Interpretive Statement on the Official Ballot for the next election held in November 2022.

I, MARY CANESI, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 157-2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
NORTHFIELD, COUNTY OF ATLANTIC, NEW JERSEY,
AUTHORIZING A REFERENDUM BALLOT QUESTION REGARDING
THE CULTIVATION OF CANNABIS**

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, N.J.S.A. 19:37-1 allows the governing body to ascertain the sentiment of local voters upon a question by submission of such question to a vote of the electors in the municipality at any election held therein, by adopting at a regular meeting an ordinance or resolution requesting the County Clerk to print upon the official ballots to be used at the next general election a proposition to be formulated and expressed in concise form; provided the request shall be filed with the County Clerk not later than eighty one (81) days previous to the election.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield in the County of Atlantic, New Jersey, duly assembled in public session, that:

The Council does hereby request that the following referendum question be forwarded to the Atlantic County Clerk to be placed in the November 2022 General Election Ballot:

CANNABIS CULTIVATION REFERENDUM

Shall the Common Council of the City of Northfield adopt an Ordinance to authorize up to two (2) Class 1 cannabis cultivation licenses (as defined by the Cannabis Regulatory Commission) in an area (subject to referral to and recommendation of the Planning Board of the City of Northfield in accordance with the New Jersey Municipal Land Use Law) anticipated to be on the western end of Tilton Road, from Debora Street west to the City of Northfield’s border with Egg Harbor Township subject to a 1000’ separation requirement from/to any church, synagogue, temple, other place used exclusively for religious worship, school, playground, park and child care facility.

[] Yes
[] No

INTERPRETIVE STATEMENT:

The Cannabis, Regulatory, Enforcement Assistance and Marketplace Modernization Act allows, in part, the City of Northfield to decide whether or not to allow cannabis cultivation in the City of Northfield and where such cultivation may occur. The Act allows for the collection of a 2% tax on such cultivation. It is anticipated that revenues received in this regard may be used to offset the costs of City services that will reduce the tax burden on City residents. Allowing the cultivation of cannabis on the west end of Tilton Road, a commercial district and a main corridor through the City of Northfield: (i) will allow the City of Northfield to collect the 2% revenue to be used to offset the costs of City services and the tax burden of Northfield property owners; and (ii) may help economic development and local commerce in the City of Northfield.

A “Yes” vote on this referendum question will mean that the voter desires the cultivation of cannabis in designated areas within the City of Northfield.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Atlantic County Clerk is hereby requested to print the above Referendum and Interpretive Statement on the Official Ballot for the next election held in November 2022.


I, MARY CANESI, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19th day of July, 2022.

Mary Canesi, RMC, Municipal Clerk

ENGINEER'S REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME 
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for July 19, 2022

DATE: July 15, 2022

PROJECTS:

NF13-37 **Municipal Building Parking Lot Paving and ADA Upgrade**

(7-15-2022) PROJECT IS COMPLETED

NF13-43 **Asset Management Plan**

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020, to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered few issues which needs to be addressed in the asset management plan. (5-14-21) waiting on the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(7-15-2022) Working on the report.**

NF13-27 **Grant Applications:**

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-101-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be

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submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA. (6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed will be submitted on Monday. (5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application. (6-10-2022) Ridgewood Drive between Route 9 and Sutton is a possible road for the grant. (6-24-2022) Grant application was submitted to the NJDOT. **(7-15-2022) Resolution has been uploaded in PMRS**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7th, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finish the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. (5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday. (6-10-2022) the contractor finished the individual connections along Hemsley and finished more than 50% of the connections for Herbert and Shepherd portion of the project. (6-24-2022) All work has been completed; paving will start after 60 days. **(7-15-2022) No update.**

NF13-03 Street Opening:

(7-15-2022) 4 street opening permits were processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August

9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. **(7-15-2022) Working on the final change order, so we can close out this project.**

NF13-45 Reconstruction of Fuae Avenue (Municipal Aid FY 2020)

(7-15-2022) PROJECT IS COMPLETED

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan, should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package is at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with Pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9th. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11th. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has been completed; we have 30-day settlement period before paving can start. (5-20-2022) The contractor is scheduling the paving portion for Mid-June. (6-10-2022) The paving portion of the project has been completed. (6-24-2022) Line striping has been finished; the project is substantially completed. **(7-15-2022) Final inspection by NJDOT is scheduled for 7-19-2022.**

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September. (8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-202-22, it will be on the

next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. **(7-15-2022) Project is completed, only one punch list item remains to be completed.**

NF13-52 2021 Local Road Paving Program

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge (Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green (Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We completed the field work for Casey Drive, which was added the last Council meeting and should have the plans and specification ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. (6-10-2022) We have bid opening scheduled for June 17, 2022. **(6-24-2022) I submitted the recommendation of award for the Council review and approval. (7-15-2022) we had the pre-construction meeting, and the contractor is scheduled to start the first week in August with anticipated completion by November 1st.**